



The Center for Energy Education (C4EE) is a 501(c)(3) nonprofit organization and a center for renewable energy research, industry innovation, and workforce development, which combine to demonstrate excellence in renewable energy as well as create economic growth. The Center is a hub for the renewable energy industry, a hands-on training ground for solar installations, a destination for students and families to learn about renewable energy, and a training facility that provides the knowledge and skills needed to pursue a career in the growing renewable energy industry. We are proud to create a presence and awareness for renewable energy in the Eastern and Midwestern United States, having offices in North Carolina, Ohio, Indiana, and Kentucky. Additionally, the Center provides a place to raise awareness of renewable energy and its importance locally, regionally, and globally.

Job Title: Community Outreach Manager

Job Summary: The Center for Energy Education (C4EE) is a renewable energy education nonprofit organization in Roanoke Rapids, North Carolina. We are seeking a full-time Community Outreach Manager for a position based in Roanoke Rapids. Our mission is to build a collaborative space where education, research, and industry-leading professionals work together to educate and inform the community about all aspects of renewable energy, from generation to consumption. Reporting directly to the Center for Energy Education Regional Director, the Outreach Manager will be vital in facilitating community education and engagement for various renewable energy projects, working closely with diverse stakeholders such as local and state government officials, non-profit organizations, academia, and community organizations.

Responsibilities:

- Foster relationships with local renewable energy project representatives to develop community engagement strategies for local solar and wind projects, permitting and zoning meetings, landowner meetings, etc.
- Develop and maintain relationships with state and county officials, actively participating in monthly meetings to stay informed on matters related to solar project activities. Collaborate with government officials on all aspects of proposed or existing renewable energy projects.
- Engage community leaders, churches, and organizations to promote C4EE education and training programs. Identify opportunities to hold educational and training events for the community and explore avenues to educate the community about renewable energy.
- Develop relationships with school leaders, administrators, and teachers to promote C4EE programs. Participate in school events, programs, summer camps, and solar education programs for students and teachers, and identify educational and STEM opportunities for schools.
- Collaborate with a diverse group of community stakeholders, including local and state government officials, non-profit organizations, academia, and community organizations, to promote and expand the Center for Energy Education's mission.

- Work closely with renewable energy project representatives to develop community engagement strategies for local projects, ensuring effective communication and involvement of community members. Travel is required.
- Stay up to date with industry trends and developments in renewable energy, community engagement, and education, and apply this knowledge to enhance outreach strategies and programs.
- Maintain accurate records and documentation for community outreach efforts, including contact lists, event attendance, and feedback.
- Prepare and deliver presentations, workshops, and training sessions on renewable energy topics for various audiences, adapting content to suit different levels of understanding.
- Collaborate with the marketing and communications team to develop outreach materials, including brochures, presentations, social media content, and website updates.

Qualifications:

- Background in renewable energy, community engagement, and/or education.
- Proven ability to work independently and take initiative in a remote work environment.
- Professional, high-energy individual with strategic thinking skills and a self-starter mentality.
- Bachelor's degree in Environmental Studies, Engineering, Public Policy, Liberal Arts, Communications, or other related fields (preferred). Open to other areas of study.
- Excellent verbal and written communication skills, with the ability to tailor messages for different audiences.
- Strong relationship management skills, with experience in fostering and maintaining partnerships with diverse stakeholders.
- Willingness to travel as required to fulfill job responsibilities.
- Proficiency in using digital tools, virtual platforms, and social media for communication and outreach purposes.

Join us at C4EE and contribute to advancing renewable energy education and community engagement. Help us create a sustainable future by informing and empowering communities through renewable energy initiatives. To apply, please submit your resume, cover letter, and any relevant portfolio or examples of previous community outreach work to **contact@center4ee.org**